2017

RECOGNITION OF FOREIGN EDUCATION and QUALIFICATIONS in the CZECH REPUBLIC

Ministry of Education, Youth and Sports
Karmelitská 529/5
118 12 Prague 1

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A) Recognition of foreign basic, secondary and tertiary professional education

Legal basis

- S. 108 and 108a of Act No. 561/2004 Coll., on pre-school, basic, secondary, tertiary professional and other education (Education Act), as amended
- Decree No. 12/2005 Coll., on the conditions for the recognition of equivalence and recognition of validity of certificates issued by foreign schools
- Act No. 500/2004 Coll., the Code of Administrative Procedure, as amended
- Act No. 634/2004 Coll., on administrative fees, as amended (Item 10(d) of the Tariff of Administrative Fees)
- International treaties on the recognition of equivalence of documents proving educational attainment
- Bilateral international legal assistance treaties that contain provisions on mutual recognition of public documents without the need for their further authentication and the Hague Convention (Convention Abolishing the Requirement of Legalisation for Foreign Public Documents, which was adopted in The Hague on 5th October 1961 and promulgated under No. 45/1999 Coll.)

Whom to contact:

1. Regional Authorities (Education Departments)

that are responsible pursuant to the applicant's place of residence in the Czech Republic[1] issue:

a) **certificates on the recognition of equality of foreign school graduates' documents proving the attainment of basic, secondary and/or tertiary professional education (hereinafter referred to as "foreign certificates") in the Czech Republic**

if the Czech Republic is bound by its international commitments to recognise the respective foreign certificate as equal with an education certificate issued in the Czech Republic on the basis of a filed application (see How to proceed);

b) **decisions on the recognition of validity of foreign certificates in the Czech Republic (hereinafter also referred to as the "recognition of validity")**

if the Czech Republic is not bound by an international treaty to recognise the respective foreign certificate as equal with an education certificate issued in the Czech Republic on the basis of a filed application (see How to proceed).

2. The Ministry of Education, Youth and Sports (MEYS)

a) issues **certificates on the recognition of equality of foreign certificates in the Czech Republic** to European school graduates;
b) **decides the recognition of validity of foreign certificates in the Czech Republic** that have been issued by:
   - the Carnot Lyceum in Dijon or by the Alphonse Daudet Lyceum in Nimes;
   - the Friedrich Schiller Grammar School in Pirna;
c) is an appeal administrative body if an application for the recognition of foreign education is rejected by the respective Regional Authority.

Contact details: tel.: +420 234 811 703, e-mail: nostrifikace20@msmt.cz

3. The Ministry of Defence

issues certificates on the recognition of equality and decides the recognition of validity of foreign certificates **in the field of military**.

[1] If the applicant does not have a place of residence in the Czech Republic (and, if applicable, the place of his/her previous residence in the Czech Republic is not known either), the applicant shall file the application with any Regional Authority whose territorial responsibility to handle the application shall be subsequently determined by the Ministry of Education, Youth and Sports.

Contact details: tel.: +420 973 201 111, http://www.army.cz/

4. The Ministry of the Interior

issues certificates on the recognition of equality and decides the recognition of validity of foreign certificates **in policing and fire protection**.

Contact details: tel.: +420 974 111 111, http://www.mvcr.cz/

How to proceed:

1. **Fill in the application form for the recognition of equality or for the recognition of validity of a foreign certificate, which is** available on the MEYS website or on the website of a Regional Authority.
2. **Enclose the following documents with the application:**
    - **a.** the original of a foreign certificate or its certified copy;
    - **b.** a document proving the content and scope of education completed at a foreign school (if you apply for the recognition of validity); if you apply for the recognition of equality, submit a framework content of education unless the content and scope of instructed subjects is clear from the foreign certificate;
    - **c.** a document proving the fact that the school is recognised by the state pursuant to whose legal order the certificate has been issued as a part of its education system unless this fact is clear from the foreign certificate (if you apply for the recognition of validity); the above is not required in the case of a foreign school that is not entered in the register of schools and that is established in the Czech Republic by a foreign country, by a legal entity having its registered office outside the Czech Republic or by a foreign national, where the Minister of Education, Youth and Sports has permitted the pursuit of compulsory education;
    - **d.** a certified translation of the above documents into Czech executed by a sworn translator/interpreter entered in a list of experts and interpreters in the Czech Republic; this is not required for documents executed in Slovak;

The authenticity of signatures and stamps *on foreign certificates and on a document on the recognition of the school by the state as a part of its education system shall be authenticated by the Ministry of Foreign Affairs of the state pursuant to whose legal order the foreign certificate has been issued or by a notary active in that state and by the respective embassy of the Czech Republic unless stipulated otherwise by an international treaty.* ***Exemptions*** *from authentication and/or simplification of the* ***authentication process*** *are laid down in bilateral international* ***legal assistance treaties and in*** *The Hague Convention (Convention Abolishing the Requirement of Legalisation for Foreign Public Documents, which was adopted in The Hague on 5th October 1961 and promulgated under No. 45/1999 Coll.)*.

Authentication of signatures and stamps is not required in the case of a foreign school that is not entered in the register of schools and that is established in the Czech Republic by a foreign country, by a legal entity having its registered office outside the Czech Republic or by a foreign national, where the Minister of Education, Youth and Sports has permitted the pursuit of compulsory education.

- **e.** a written power of attorney if the applicant is represented by an authorised representative;
- **f.** a document proving the place of residence in the Czech Republic;
- **g.** a document proving the payment of an administrative fee in the amount of CZK 1,000 for the submission of an application.

3. If you file an **application for the recognition of equality of a foreign certificate**, the Regional Authority shall issue a **certificate**.
4. If you file an **application for the recognition of validity**, **the Regional Authority shall assess the content and scope of education completed at a foreign school** in comparison with education pursuant to a similar framework educational programme in Czech Republic.
    - **a.** If the **content and scope of education at the foreign school are the same**, the Regional Authority shall decide the **recognition of validity of a foreign certificate in the Czech Republic** and shall issue a recognition clause.

b. If the **content and scope of education at a foreign school partly differ** (and/or if the applicant is unable to submit a document proving the content and scope of education completed at a foreign school or document the required authentications of foreign documents), **the Regional Authority shall order the applicant to sit a recognition examination**. After the applicant successfully passes the recognition examination, the Regional Authority shall decide the **recognition of validity of a foreign certificate in the Czech Republic** and shall issue a recognition clause.

c. If the **content and scope of education at a foreign school significantly differ** and/or if the **applicant fails the recognition examination**, the Regional Authority shall **reject the application for the recognition of validity of foreign education**.

Differences in the content and scope of education shall be disregarded if a foreign certificate has been issued pursuant to the legal order of an EU member state and if the learning outcomes of completed education are comparable to learning outcomes pursuant to the Education Act on the basis of standards used in the European Union. In this case, the application for the recognition of validity shall be accepted. The application shall also be accepted if a foreign certificate issued pursuant to the legal order of an EU member state is regarded as a document that entitles the applicant to be admitted to study at a university in that member state.

5. Appeal

- An appeal may be filed against the decision within 15 days from its delivery through a Regional Authority to the Ministry of Education, Youth and Sports.

The time limit for handling the application is 30 days from the its delivery with complete required documents and/or after the recognition examination is taken; in more complex cases the time limit may be prolonged.

For more information go to:

http://www.msmt.cz/vzdelavani/skolstvi-v-cr/nostrifikace-uznani-zahranicniho-zakladniho-stredniho-a

https://portal.gov.cz/portal/obcan/situace/196/201/4623.html

http://portal.mpsv.cz/sz/zahr_zam

B) Recognition of foreign higher education and qualifications

The process of the recognition of foreign higher education (or its part) and qualifications as equal with the education (or its part) attained at a university in the Czech Republic.

In this case, higher education qualifications mean a diploma, a certificate and/or another similar document issued by a foreign university that proves the attainment of higher education of a certain degree (e.g. that of a Bachelor, a Master and/or a Doctor).

Legal basis:

- S. 89, 90, 90a, 95(9) and S. 106(1) of Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to certain other Acts (Higher Education Act), as amended
- Act No. 500/2004 Coll., the Code of Administrative Procedure, as amended
- Act No. 634/2004 Coll., on administrative fees, as amended (Item 22(l) of the Tariff of Administrative Fees)
- Bilateral international treaties on the recognition of equivalence of certificates of educational attainment and documents proving scientific and academic degrees ("equivalence agreements")
- Multilateral international treaties on the recognition of education certificates (e.g. the Convention on the Recognition of Qualifications Concerning Higher Education in the European Region, No. 165, adopted in Lisbon on 11th April 1997 (No. 60/2000 Coll. of Int. Tr.) (hereinafter referred to as the "Lisbon Convention")
- Multilateral international treaties governing authentication of foreign public documents and bilateral international legal assistance treaties containing provisions on mutual recognition of public documents without the need for their further authentication
- International treaties that enshrine general international law principles [e.g. the Vienna Convention on the Law of Treaties, adopted in Vienna on 23rd May 1969 (promulgated under No. 15/1988 Coll.) – Articles 30 and 70]

Whom to contact:

1. Public universities

implementing an accredited study programme with a similar content (i.e. comparable, as close as possible).

Private and state universities do not have *the authority to decide the recognition of foreign higher education.*

2. The Ministry of Education, Youth and Sports (MEYS)

a) **is an appeal body** if an application is rejected by the university;
b) in case of any doubts, determines the **competence of a public university** to decide the application;
c) if there is no public university in the Czech Republic with a similar study programme, it makes a decision on the recognition itself.

Contact details: tel.: +420 234 811 245, +420 234 811 238, +420 234 811 201, +420 234 811 480 (exchange +420 234 811 111); e-mail: nostrifikace@msmt.cz; website address: http://www.msmt.cz/vzdelavani/vysoke-skolstvi/nostrifikace

3. The Ministry of Defence

decides the recognition of foreign higher education **in the field of military**.

Contact details: tel.: +420 973 201 111, +420 973 212 233, +420 973 212 115; website address: www.mocr.army.cz

4. The Ministry of the Interior

decides the recognition of foreign higher education **in the field of security services**.

Contact details: tel.: +420 974 832 746, +420 974 832 687; e-mail: ov@mvcr.cz; website address: www.mvcr.cz

How to proceed:

A. General

1. **Find the pertinent administrative body in charge of recognition**

   An overview of public universities is available on the following website: http://www.msmt.cz/vzdelavani/vysoke-skolstvi/prehled-vysokych-skol-v-cr-3. The **Rector's Office** of the respective public university, usually the Study Department, serves as a contact point.

2. **File an application** in writing using a form available on the website of the respective public university or on the website of the MEYS, the Ministry of Defence or the Ministry of the Interior.

   Attachments to the application:

   a. a certified copy of a diploma (a certificate or a similar document) on the completion of university study issued by a foreign university or its original;

   b. a certified copy of a Diploma Supplement, a Transcript of Academic Records, etc.) or its original.

*The administrative body in charge of recognition **may request further documents** on the accreditation of the foreign university, accreditation of the study programme and/or additional information about the content of university study abroad.*

*The administrative body in charge of recognition **may request a certified translation** of the documents into Czech.*

*The administrative body in charge of recognition **may request authentication of signatures and stamps** on the foreign documents by the Ministry of Foreign Affairs (or by the respective foreign body) of the state where the school that has issued the certificate has a registered office and by the respective embassy of the Czech Republic unless stipulated otherwise by an international treaty (**exemptions** from authentication or its simplification are laid down in bilateral international **legal assistance treaties and in the Hague Convention** (Convention Abolishing the Requirement of Legalisation for Foreign Public Documents, which was adopted in The Hague on 5th October 1961 and promulgated under No. 45/1999 Coll.).*

***You may be represented in the proceedings upon a power of attorney** pursuant to S. 33 of Act No. 500/2004 Coll., the Code of Administrative Procedure.*

The submission of an application for the recognition of foreign higher education is subject to a fee of **CZK 3,000**.

For more information go to:

http://www.msmt.cz/vzdelavani/vysoke-skolstvi/nostrifikace

B. How to proceed pursuant to equivalence agreements – Hungary, Poland, Slovenia, Germany and Slovakia

Slovakia, Poland, Hungary, Slovenia:

Higher education qualifications from the above countries of origin may be used in the Czech Republic directly, without a certificate on the recognition of foreign higher education.

Even in these cases you may request the respective administrative body in charge of recognition, i.e. a public university, the MEYS, the Ministry of Defence or the Ministry of the Interior, to recognise foreign higher education and qualifications (e.g. for an employer). In such case the respective administrative body in charge of recognition shall grant the application, taking into account the equivalence agreement.

Germany:

You always have to apply for recognition to the respective administrative body in charge of recognition, i.e. a public university, the MEYS, the Ministry of Defence or the Ministry of the Interior. In such case the respective administrative body in charge of recognition shall grant the application, taking into account the equivalence agreement.

For more information go to:

http://www.msmt.cz/vzdelavani/vysoke-skolstvi/a-postup-podle-ekvivalencnich-dohod-madarsko-polsko

C. How to proceed if you have attained higher education in Austria and/or France

The recognition of higher education qualifications follows the Higher Education Act, the Lisbon Convention and also the following documents if higher education has been attained in the countries listed below:

a) in Austria also the "Joint statement of the Minister of Education, Youth and Sports of the Czech Republic and the Federal Minister of Science and Research of the Republic of Austria on recommended procedure for mutual academic recognition of higher education qualifications" signed in Prague on 9th October 2008 (promulgated in Issue No. 11/2008 of the Bulletin of the Ministry of Education, Youth and Sports of the Czech Republic)[2];
b) in France also the "Statement of the Minister of Education, Youth and Sports of the Czech Republic and the Minister of Education, Higher Education and Research of the Republic of France for the purposes of mutual academic recognition of higher education diplomas and parts of study" signed in Prague on 8th December 2014 (promulgated in Issue No. 3/2015 of the Bulletin of the Ministry of Education, Youth and Sports of the Czech Republic)[3].

A public university or another body in charge of recognition shall issue a certificate on the basis of knowledge of the foreign university's level or on the basis of the scope of knowledge and skills certified by higher education qualifications. An application for recognition may be rejected if there are significant differences between study programmes; these significant differences have to be proven.

A legal assistance treaty is in place both with Austria and with France. A certified translation into Czech is usually required.

[2] A joint statement does not have the elements of an international treaty and is therefore binding neither on Czech public universities nor on the Ministry of Education, Youth and Sports, the Ministry of Defence and/or the Ministry of the Interior. However, when public universities in the Czech Republic assess applications for the recognition of foreign higher education on the basis of certificates issued by Austrian and/or French universities, they should consider the recommendations laid down in the joint statement because they are in line with the provisions of the Higher Education Act and the Lisbon Convention.

[3] See the comment above.

D. How to proceed if you have attained higher education in the People's Republic of China

The general procedure for the recognition of higher education qualifications obtained in the People's Republic of China follows the provisions of S. 89 and 90 of the Higher Education Act.

An "Agreement to facilitate mutual recognition of higher education and qualifications between the Ministry of Education, Youth and Sports of the Czech Republic and the Ministry of Education of the People's Republic of China" was concluded in 2016 in order to facilitate mutual recognition of higher education qualifications and in order to cooperate on higher education as well as to facilitate mutual exchange of university students; the Agreement was signed in Beijing on 12th October 2016 (promulgated in the Collection of International Treaties under No. 60/2016 Coll. of Int. Tr.). The agreement governs the recognition of qualifications obtained upon the completion of Bachelor's, Master's and/or Doctoral study programmes in the Czech Republic and in the People's Republic of China.

A public university or another body in charge of recognition shall issue a certificate on the basis of knowledge of the foreign university's level or on the basis of the scope of knowledge and skills certified by higher education qualifications. An application for recognition may be rejected if there are significant differences between the study programmes; these significant differences have to be proven.

No legal assistance treaty is in place with the People's Republic of China and the People's Republic of China is not a signatory of The Hague Convention either. However, The Hague Convention applies to Hongkong and Macao, for whose diplomas it is possible to require that the signatures and stamps on the diplomas be authenticated by means of an Apostille.

For more information go to:

http://www.msmt.cz/mezinarodni-vztahy/postup-pri-uznavani-akademicke-kvalifikace

C) Recognition of study abroad pro social purposes, health insurance purposes and other purposes

1. Recognition of secondary study for social purposes, health insurance purposes and other purposes

The Ministry of Education, Youth and Sports issues a decision **equating the study at secondary schools abroad with study at secondary schools in the Czech Republic.**

The decision is submitted to:

a) the Czech Social Security Administration, a health insurance company, the Tax Office, etc.;
b) the Czech Social Security Administration if you apply for a disability or old age pension.

Legal basis:

- S. 12(1)(c) of Act No. 117/1995 Coll., on state social support, as amended
- S. 21(1)(a) of Act No. 155/1995 Coll., on pension insurance, as amended
- Act No. 582/1991 Coll., on the organisation and implementation of social security, as amended [S. 85(1)(f)]
- Act No. 500/2004 Coll., the Code of Administrative Procedure, as amended
- Act No. 561/2004 Coll., on pre-school, basic, secondary, tertiary professional and other education (Education Act), as amended

How to proceed:

1. **Fill in the respective form available on the MEYS website.**
2. **Enclose the following documents with the application (originals or certified copies):**
    a. **a certificate issued by a foreign secondary school** containing the name and address of the foreign secondary school, the student's name and surname, form of study, exact date of commencement of study (day, month and year) and the expected date of completion of study (the exact date of the completion of study if you file an application for the purposes of an old age pension), signature of the authorised person and the school's stamp;
    b. **a certificate issued by a foreign secondary school** containing the name and address of the foreign secondary school, the student's name and surname, form of study, exact date of commencement of study (day, month and year) and the expected date of completion of study (exact date of completion of study if the application is filed for the purposes of an old age pension), signature of the entitled person and the school's stamp;
    c. **the student's study plan** issued by a foreign secondary school listing studied subjects and the number of lessons per week, provided with the school's stamp and the pupil's name;
    d. **a certified translation of the documents into Czech** (this is not required for documents executed in Slovak, English and/or German);
    e. **a written power of attorney** if a student of full legal age (i.e. older than 18 years) is represented by an authorised representative, e.g. a parent; in the case of an underage student the application is filed by a statutory representative or his/her authorised representative.
3. **Deliver the application** with the attachments in person to the Ministry's Filing Office or by post to the following address:

Ministerstvo školství, mládeže a tělovýchovy
Odbor středního a vyššího odborného vzdělávání a institucionální výchovy – 22
Karmelitská 529/5, 118 12 Praha 1

Only the following study abroad may be recognised as study equated with study at secondary schools in the Czech Republic:

a. that is taking place at a foreign secondary school recognised by the respective state as a part of its education system;

b. whose scope and content correspond to the scope and content of study at a secondary school (a grammar school, a secondary technical school, a secondary vocational school), a conservatory or a tertiary professional school in the Czech Republic.

For the above purposes, it is usually not possible to recognise the following study:

1. language courses;
2. retraining courses;
3. preparatory courses;
4. e-learning courses;
5. courses to obtain a professional qualifications certificate;
6. further education.

You may file an application to issue a decision equating the study at a secondary school abroad with study at secondary schools in the Czech Republic at the soonest following the commencement of study at a foreign secondary school.

No administrative fee is charged for the submission of an application.

The Ministry shall decide the application within 30 days from the delivery of the application with complete required documents; in complex cases the time limit may be prolonged.

An appeal may be filed against the decision within 15 days from its delivery to the Ministry of Education, Youth and Sports and shall be decided by the Minister of Education, Youth and Sports.

Contact details: tel.: +420 234 811 685; e-mail: studiumvcizine@msmt.cz

For more information go to:

http://www.msmt.cz/vzdelavani/skolstvi-v-cr/uznavani-kvalifikaci-studium-v-zahranici

https://portal.gov.cz/portal/obcan/situace/196/201/4621.html

https://www.euroskop.cz/610/sekce/zdravotni-a-socialni-pojisteni-pri-studiu-v-zahranici/

http://www.nicm.cz/zdravotni-a-socialni-pojisteni-studentu

2. Recognition of higher education for social purposes, health insurance purposes and other purposes

A decision is issued for study that has been completed, that is ongoing or that has been interrupted. The decision serves as a document for the assessment of entitlements that follow from the legislation quoted below as well as other legislation and also serves as one of the documents proving that a child is dependent (e.g. for the purposes of health insurance, pension insurance or a tax relief).

Legal basis:

- Act No. 117/1995 Coll., on state social support, as amended [S. 12(1)(c), (d) and (e)]
- Act No. 155/1995 Coll., on pension insurance, as amended [S. 21(1)(a)]
- Act No. 582/1991 Coll., on the organisation and implementation of social security, as amended [S. 85(1)]
- Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to certain other Acts (Higher Education Act), as amended [S. 93j]
- Act No. 500/2004 Coll., the Code of Administrative Procedure, as amended

How to proceed:

1. **Make sure that your study may be recognised**

It is possible to equate the following study with study at universities in the Czech Republic:

- study at a university abroad in a Bachelor's, Master's and/or Doctoral study programme accredited or otherwise recognised in the given foreign country, i.e. study at an accredited or otherwise recognised foreign university with instruction taking place in that foreign country;
- study at a foreign university that takes place in the Czech Republic if the legal entity is established pursuant to legal regulations of the foreign country, which is in that foreign country pursuant to whose legal regulations it was established (hereinafter referred to as the "home country") a part of the higher education system of the given home country and which provides education in that home country upon whose completion higher education is attained in the respective home country pursuant to its legal regulations, and which provides foreign higher education in the Czech Republic in accordance with the Higher Education Act.

Accreditation (or another form of recognition of a foreign university or a higher education study programme by the respective foreign country as a part of its education system) may be verified through the ENIC-NARIC[4] information centres network.

It is usually not possible to recognise the following[5]:

1. language courses;
2. preparatory courses;
3. e-learning courses;
4. study at a non-accredited university;
5. study at foreign universities or their branches in the Czech Republic unless the respective provider of foreign higher education in the Czech Republic has pledged to fulfil the duty to notify pursuant to the Higher Education Act (in the case of a European foreign university or its branch) or unless the provider has obtained the respective domestic permit or authorisation pursuant to the Higher Education Act to provide

[4] ENIC is a European Network of National Information Centres dedicated to academic mobility and recognition of higher education and qualifications. NARIC is a National Academic Recognition Information Centre that deals with the equivalence of foreign education and qualifications certificates. Czech ENIC-NARIC operates as a part of international cooperation of the ENIC-NARIC centres.

5 Each application is judged on an individual basis, assessing the comparability of the respective education with education provided in the Czech Republic.

foreign higher education in the Czech Republic in a foreign higher education study programme (in the case of a non-European foreign university or its branch);

2. **Fill in the application form** – a printed form is available on the MEYS website; you may also file your application in electronic form here.[6]
3. **Enclose the following documents with the application:**
   - **a current student certificate (either the original or a certified copy)** with the precise date of commencement of **study**[7];
   - **a written power of attorney** if you are represented (pursuant to S. 33 of Act No. 500/2004 Coll., the Code of Administrative Procedure).
4. **Deliver the application** with the attachments in person to the Ministry's Filing Office or by post to the following address:

Ministerstvo školství, mládeže a tělovýchovy
odbor vysokých škol – 30
Karmelitská 529/5, Malá Strana, 118 12 Praha 1

A certified translation into Czech is not required if the documents are in Slovak; certificates issued in English and/or German are generally accepted.

No administrative fee is charged for the submission of an application.

An **appeal** may be filed against the decision within 15 days from its delivery to the Department of Universities of the Ministry of Education, Youth and Sports to the following address: Ministerstvo školství, mládeže a tělovýchovy, Odbor vysokých škol (30), Karmelitská 529/5, Malá Strana, 118 12 Praha 1, pursuant to S. 152(1) of Act No. 500/2004 Coll., the Code of Administrative Procedure, as amended by Act No. 250/2014 Coll.

Contact details: tel.: +420 234 812 255; e-mail: ppvs@msmt.cz

[6] This way you can only register in the database; you have to file your application with the required documents in paper form. Electronic submission is possible only with a guaranteed electronic signature.
[7] Applicants who study in the USA have to enclose the I-20 or the F-1 form with their application.

D) Recognition of professional qualifications and/or other competencies required for the performance of a regulated activity

In this case, professional qualifications mean an individual's capability to perform a regulated activity. In general, the recognition of professional qualifications (i.e. professional/occupational recognition) may be described as an assessment whether an applicant for the **recognition of professional qualifications** meets the conditions **for the performance of a regulated profession or occupation**, i.e. an occupation for which the conditions governing its performance are determined by law and/or another legal regulation. Qualifications are usually documented by a formal qualifications certificate (a diploma, a certificate) but may also be documented by a proof of the actual performance of a given activity or by another document. Other eligibility to perform a given occupation such as medical fitness or a clean criminal record may also be assessed within the proceedings. It always depends on the given occupation.

Unless an occupation or activity that the applicant envisages to perform in the Czech Republic is regulated, the applicant is entitled to perform this occupation or activity in the Czech Republic without the recognition of professional qualifications. It only depends on his/her agreement with his/her potential employer who may (but does not have to) demand a document on the recognition of education (see above, Part A or B).

Whom to contact:

1. Bodies in charge of recognition (Ministries, other central administrative authorities of the Czech Republic and professional chambers)

Individual recognition bodies that receive applications for the recognition of professional qualifications, declaration of temporary or occasional provision of services or that issue professional qualifications certificates are responsible for the recognition. They also provide information to applications about specific requirements for the performance of a regulated profession that they are in charge of.

Information about what regulated professions the recognition bodies are in charge of as well as requirements for professional qualifications for the performance of specific regulated professions are available in the Database of Regulated Professions.

Legal basis:

- Act No. 18/2004 Coll., on the recognition of professional qualifications and other competencies of nationals of member states of the European Union and on the amendment to certain Acts (Act on the Recognition of Professional Qualifications)
  - The Act on the Recognition of Professional Qualifications applies to nationals of European Union member states, their family members and other persons laid down in S. 1(2) of this Act if they have obtained their professional qualifications and/or have performed the regulated activity in another European Union member state, another contractual state of the Agreement on the European Economic Area and/or in the Swiss Confederation.
- Special laws governing in particular the recognition of professional qualifications and other qualifications for the performance of regulated activities (see the Database of Regulated Professions)
- Directive 2005/36/EC of the European Parliament and of the Council of 7th September 2005 on the recognition of professional qualifications, as amended by Directive 2013/55/EU of the European Parliament and of the Council of 20th November 2013
- Act No. 634/2004 Coll., on administrative fees, as amended [in particular Item 22 of the Tariff of Administrative Charges]

2. The Ministry of Education, Youth and Sports

a) is a coordination body for the recognition of professional qualifications;
b) is an administrator of the Act on the Recognition of Professional Qualifications (Act No. 18/2004 Coll., as amended);
c) is in charge of the recognition of professional qualifications of teachers (more information can be obtained here); the Minister of Education, Youth and Sports decides appeals against decisions concerning applications for the recognition of teaching qualifications filed through the Ministry of Education, Youth and Sports.

For more information go to:

http://www.msmt.cz/mezinarodni-vztahy/uznani-odborne-kvalifikace

http://europa.eu/youreurope/citizens/work/professional-qualifications/regulated-professions/index_en.htm

How to proceed when you file an application for the recognition of professional qualifications or a declaration of temporary or occasional provision of services

http://www.msmt.cz/mezinarodni-vztahy/jak-postupovat

Contact details: Centre for the Recognition of Professional Qualifications; tel.: +420 234 811 579, e-mail: uznavanikvalifikaci@msmt.cz