

GUIDELINES FOR GRANTING SCHOLARSHIPS OF THE GOVERNMENT OF THE CZECH REPUBLIC

upon Government Resolution No. 870 as of 27th November 2024 on the Strategy of the Programme for Granting Development Scholarships for the Period 2025–2030

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1) Scholarships of the Government of the Czech Republic – General Information

Granting scholarships to citizens from developing countries (referred to as “scholarship holders”) for studies at Czech public higher education institutions / universities is an important part of the foreign development cooperation of the Czech Republic and is implemented on the basis of Resolution of the Government of the Czech Republic No. 870 as of 27th November 2024 through a joint programme of the Ministry of Education, Youth and Sports (<https://msmt.gov.cz/>) and the Ministry of Foreign Affairs (<https://mzv.gov.cz/>), implemented in cooperation with the Ministry of Health (<https://mzd.gov.cz/>).

The terms and conditions, as well as the procedures for granting scholarships of the Government of the Czech Republic, are governed by the Guidelines for Granting Scholarships of the Government of the Czech Republic (referred to as “Guidelines”), and by the pertinent Ministry of Education, Youth and Sports scholarship programme promoting the studies of foreign nationals in the Czech Republic that is announced by the Minister of Education, Youth and Sports.

Specific tasks related to providing for the studies of scholarship holders at universities in accordance with the Guidelines and the Ministry’s scholarship programme are carried out by the Czech National Agency for International Education and Research (<https://www.dzs.cz/>).

Within the scope of foreign development cooperation, the Czech Republic provides scholarships for the following studies:

- **pursued in the Czech language:**
 - Follow-up Master’s study programmes (two to three-year-long) in selected areas of study,
 - Language and preparatory studies (one-year long) – provided by the Institute for Language and Preparatory Studies of Charles University (<https://ujop.cuni.cz/>),
- **pursued in the English language:**
 - Selected follow-up Master’s study programmes (two-year-long programmes),
 - Selected Doctoral study programmes (three- to four-year-long programmes).

A scholarship of the Government of the Czech Republic for studies in the English language may only be granted if the applicant has an advanced knowledge of English. An applicant for a scholarship of the Government of the Czech Republic is obliged to sit an online entrance English language test in the course of his/her application submission.

Applicants for studies in English submit an application for a specific study program. An overview of selected study programmes offered in English is available at <https://msmt.gov.cz/eu-and-international-affairs/government-scholarships-developing-countries>.

Applicants for studies in the Czech language choose from study areas that meet the needs of specific countries and the goals of development cooperation of the Czech Republic at the time of application; the list of recommended areas of study is enclosed with the annual offer of scholarships of the Government of the Czech Republic for the individual countries. They make a final selection of a university only in the course of their language and preparatory studies and subsequently they submit an application to study at a selected university within the specified period.

Applicants for studies in Czech who have a command of the Czech language corresponding to at least the B2 level on the CEFR scale do not need to undertake the one-year-long language and preparatory studies at the Institute for Language and Preparatory Studies. However, in addition to the standard scholarship selection procedure, these applicants are also required to successfully pass the admission procedure to study the selected accredited study programme within the specified period and under the terms and conditions set by the relevant Czech public university. Upon receipt, they are required to send the certificate of admission to study in the university Czech-medium study programme concerned, together with a Czech language certificate to the following address: Dům zahraniční spolupráce, Na Poříčí 1035/4, 110 00 Praha 1.

Overview of universities in the Czech Republic:

- in the Czech language:
<https://msmt.gov.cz/vzdelavani/vysoke-skolstvi/prehled-vysokych-skol-v-cr-3>,
- In the English language:
<https://msmt.gov.cz/areas-of-work/tertiary-education/public-higher-education-institutions-websites>.

List of accredited study programmes: <https://regvssp.msmt.cz/registrvssp/csplist.aspx>.

Upon a Decision of the Ministry of Education, Youth and Sports, scholarships of the Government of the Czech Republic are granted to support the study of a specific follow-up master's or doctoral study programme, in full-time form for the standard length of study. Scholarships are not transferable to other persons or other academic years. Once a scholarship is granted, neither the university nor the study programme and/or language of study may be changed.

The scholarships are dedicated solely to promoting the studies of foreign nationals from developing third countries. Neither a citizen of the Czech Republic, nor a citizen of the European Union, nor any other foreign national with a permanent residence permit in the territory of the Czech Republic may therefore apply for a scholarship.

2) Application Form Submission, Deadlines and Forms

The scholarship application must be submitted electronically by 30 September 2026 at the latest. The successful applicant starts studying in the academic year 2027/2028.

The application is available at <https://www.studying.gov.cz/> within the relevant call under the Foreign Development Cooperation programme or via the "Submit Application" link after the applicant's registration on the portal.

The application is considered complete only after the motivation letter has been submitted and all mandatory tests have been completed. Applicants for studies in the Czech language take only the General Study Prerequisites Test, while applicants for studies in the English language also take the English Language Test. After evaluating the applications, the Embassy of the Czech Republic responsible for the country whose citizens were offered scholarships for the given academic year (hereinafter referred to as the "Embassy") shall ask the selected applicants to attend an interview and upload/submit the required documents. The deadline is set by the Embassy. Final proposals for the award of scholarships will be forwarded to the Czech Republic for further consideration in January 2027.

The decision on granting the scholarship will be delivered to successful applicants through the respective Embassy by the end of June 2027.

The Government of the Czech Republic Scholarship Programme allows applicants who are already regular students enrolled in an accredited study programme at a university in the Czech Republic at the time designated as the deadline for submitting applications to apply for a scholarship. However, their applications are assessed only after applications submitted by applicants from abroad have been considered. Scholarship applications shall be submitted through the online portal available at <https://www.studying.gov.cz/>, where all required documents must also be uploaded. Applicants are then obliged to send a printed and a personally signed application, together with and a current confirmation of studies from the university at which they currently enrolled, to the following address: Ministerstvo zahraničních věcí, Odbor rozvojové spolupráce a humanitární pomoci, Loretánské náměstí 5, 118 00 Praha 1 – Hradčany by 20th December 2026. These applicants do not undergo an interview, however, they are required to complete the admission procedure to study the selected accredited field of study within the deadlines and under the conditions set by the relevant public university in the Czech Republic.

Successful applicants receive the decision on scholarship award through the university that accepted them for study.

3) Required Documentation

Applicants for a scholarship of the Government of the Czech Republic shall submit all required documentation for assessment through their personal account in the online portal available at <https://www.studying.gov.cz/>. Incomplete applications, i.e., applications missing any mandatory attachments/documents, will not be accepted for further consideration. Only the following documents must be submitted in paper form: a printed and personally signed application with a current photograph attached, and proof of the highest level of education achieved (as specified below and upon instruction from the Embassy). Applicants who are already studying in the Czech Republic submit only a printed and personally signed application and a current confirmation of studies issued by their university (see Chapter 2 above).

If it is not possible to have the relevant documents translated into the Czech language according to the requirements specified below in the country of the applicant's citizenship, where s/he is applying for a scholarship, the applicants may enclose their certified translation by a sworn translator/interpreter into the English language.

Documents Submitted by Applicants for a Follow-up Master's Study Programme

- Motivation Letter of one A4 page with emphasis on the practical application of the learning and the benefit to the applicant's country of origin after graduation;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic, **signed by his/her own hand** (see Annex No. 1);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services, **signed by his/her own hand** (see Annex No. 2);

- Affirmation on Return to the Country of Origin upon Completion of Studies, **signed by his/her own hand** (see Annex No. 3);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech (see Annex No. 4);
- Legalised copy of a foreign Diploma, including a Diploma Supplement, or similar document proving due completion of a Bachelor's study programme, with a higher level of authentication (apostille/superlegalization, with a certified translation into the Czech language by a sworn translator/interpreter entered in the list of experts and interpreters in the Czech Republic);
- List of completed subjects and examinations including their scope and grades (marks) achieved, with a certified translation into the Czech language (to be provided by applicants with an incomplete Bachelor's degree);
- Additional information proving that the completed study programme was provided by an institution entitled to provide university education, with a certified translation into the Czech language by a sworn translator/interpreter registered in the list of experts and interpreters in the Czech Republic;
- Additional information about the content of foreign university education.

Documents Submitted by Applicants for a Doctoral Study Programme Pursued in the English Language

- Motivation Letter of two A4 pages with a description of the issues on which the applicant intends to focus in the doctoral study program, and with emphasis on the practical application of the learning and the benefit to the applicant's country of origin after graduation;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic, **signed by his/her own hand** (see Annex No. 1);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services, **signed by his/her own hand** (see Annex No. 2);
- Affirmation on Return to the Country of Origin upon Completion of Studies, **signed by his/her own hand** (see Annex No. 3);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech (see Annex No. 4);
- Legalised copy of a foreign Diploma, including a Diploma Supplement, or similar document proving due completion of a Follow-up Master's Study programme, with a higher level of authentication (apostille/superlegalization, with a certified translation into the Czech language by a sworn translator/interpreter registered in the list of experts and interpreters in the Czech Republic);
- List of completed subjects and examinations including their scope and grades (marks) achieved with a certified translation into the Czech language (to be provided by applicants with an incomplete Master's degree);

- Additional information proving that the study programme was provided by an institution entitled to provide university education, with a certified translation into the Czech language by a sworn translator/interpreter registered in the list of experts and interpreters in the Czech Republic;
- Additional information about the content of foreign university education;
- Overview of publication activity;
- Ideas about the focus of the dissertation thesis (3 to 5 pages long);
- Two letters of recommendation by professors teaching at an academic institution;
- If applicable, other documents proving the applicant's qualifications advancement and scholarly/scientific activity to date.

The above-mentioned documents are submitted to the relevant Embassy upon request in duplicate.

Documents Submitted by Applicants Who Are Regular Students of an Accredited Study Programme at a University in the Czech Republic at the Time Designated as the Deadline for the Submission of Scholarship Application Forms

Applicants for a Follow-up Master's study programme submit:

- Motivation Letter of one A4 page with emphasis on the practical application of the learning and the benefit to the applicant's country of origin after graduation;
- CV with a focus on studies and employment;
- Photocopy of his/her passport, if issued;
- Declaration about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships of the Government of the Czech Republic, **signed by his/her own hand** (see Annex No. 1);
- Declaration about the Acceptance of the Terms and Conditions Governing the Provision of Health Services, **signed by his/her own hand** (see Annex No. 2);
- Affirmation on Return to the Sending Country upon Completion of Studies, **signed by his/her own hand** (see Annex No. 3);
- Legalised copy of his/her birth certificate with a certified translation into the Czech language;
- Medical confirmation about the applicant's health no more than two months old with a certified translation into English or into Czech unless it is issued in the Czech language (see Annex No. 4);
- Study confirmation issued by the pertinent university where they currently study;
- Document stating all the results of his/her studies up to date (University Diploma together with a Diploma Supplement or a list of completed subjects and examinations).

Applicants for a Doctoral study programme scholarship shall also in addition to the above submit the following:

- Overview of expert topics on which the applicant wishes to focus in the Doctoral study programme;
- Letter of recommendation by a thesis supervisor/professor at the university where the Doctoral study programme is/will be taking place or a letter of acceptance (i.e. preliminary confirmation of admission) issued by a university in the Czech Republic that

shall admit the applicant as a holder of a scholarship from the Government of the Czech Republic;

- If applicable, other documents proving the applicant's qualifications advancement and scholarly/scientific activity to date.

4) Recognition of Acquired Foreign Education and Elements of Submitted Documents

In order for an applicant to be admitted to study at a university in the Czech Republic, it is necessary to prove that the applicant's education obtained abroad is equivalent to education obtained in the Czech Republic. The condition for admission to study in a follow-up master's study programme is the proper completion of studies in a bachelor's study programme; the condition for admission to study in the doctoral study programme is the proper completion of studies in the master's study programme and in the field of art also obtaining an academic degree.

Recognition of foreign education is regulated in the Czech legal system:

- in Section 108 of Act No. 561/2004 Coll., on pre-school, primary, secondary, higher vocational and other education (**Education Act**), as amended, concerning **the recognition of documents confirming the achievement of primary, secondary or higher vocational education**;
- in Sections 89 and 90 of Act No. 111/1998 Coll., on higher education institutions and on amendments and supplements to other acts (**Higher Education Act**), concerning **the recognition of foreign higher education**.

Foreign higher education qualifications are proven by submitting a certificate of foreign university education obtained by completing a university programme at a foreign university operating under foreign law (diploma or otherwise called a similar document issued by a foreign university), and a list of completed subjects and examinations (diploma supplement, transcript of academic records or a similar document).

The assessment of obtained foreign education is carried out by the public higher education institution, and it decides on its recognition.

Public universities publish specific information on how to apply on their websites. As a rule, **the application form and contacts of the responsible officials are also published.** Links to the relevant websites of public universities can be found at <https://msmt.gov.cz/vzdelavani/vysoke-skolstvi/prehled-vysokych-skol-v-cr-3?lang=1>.

Applicants who start studying in English or in Czech without a year of language and preparatory studies must secure recognition of their previous education before arriving in the Czech Republic. The specific procedure is published by the relevant university on its website, general information is available at <https://msmt.gov.cz/eu-and-international-affairs/academic-recognition>.

Applicants who have been granted a scholarship to study in language and preparatory studies may apply for recognition of their previous education only after arriving in the Czech Republic. In such a case, it is desirable that they have at least two copies of the documents required for the admissions procedure and for the recognition of foreign education with them upon arrival in the Czech Republic.

Requirements for Submitted Documents

A public higher education institution may require that the authenticity of signatures and stamps on original documents be verified by the Ministry of Foreign Affairs of the state in which the higher education institution that issued the document is located, or by the relevant foreign authority and the relevant embassy of the Czech Republic (so-called superlegalization), unless an international treaty by which the Czech Republic is bound provides otherwise.

As for diplomas and other documents proving educational attainment issued in states that have signed so-called Hague Convention, final legalisation is done by means of an Apostille by the pertinent body of the state. Further information about what body has the jurisdiction to issue a clause in the form of an Apostille can be provided by the Embassy of the Czech Republic or local authorities of the given state. A list of countries and apostille authorities is available here: <https://www.hcch.net/en/instruments/conventions/authorities1/?cid=41>).

For foreign language diplomas and other diplomas issued by foreign universities, a certified translation into the Czech language is required. Documents issued directly by foreign universities in the English language are often accepted by public universities; however, a translation may be requested in the proceedings. The certified translation is prepared by a court interpreter (the list of court interpreters is available on the website of the Ministry of Justice at <https://seznat.justice.cz/>) or the Embassy of the Czech Republic in the given country.

The applicant acts in person in the proceedings but may be represented on the basis of a written power of attorney by an agent.

5) Arrival in the Czech Republic

Students must arrange their arrival in the Czech Republic in such a way that they can commence their studies on the date laid down in the Decision on Granting a Scholarship (hereinafter referred to as “the Decision”). Studies may be commenced later only if there are objectively serious obstacles that prevent the nominated student from travelling to the Czech Republic. The nominated student shall provide notification of these circumstances in writing and shall demonstrate them sufficiently in advance, but no later than within 30 days from the date of commencement laid down in the Decision.

If the date of commencement of the stay is changed after the proof of objective obstacles that prevent the nominated student from commencing his/her studies on the due date, the receiving party may book accommodation at a different address than the one stated in the proof of accommodation.

If a student does not commence studies within 30 days from the date of commencement of the stay laid down in the Decision without proper justification, both the scholarship and accommodation booking shall be cancelled after the 30-day time limit from the date of commencement laid down in the Decision has elapsed.

Each student shall e-mail the following information to: vladni.stipendia@dzs.cz:

- Scheduled arrival date; or
- That s/he shall not use the scholarship and shall not travel to the Czech Republic as soon as s/he learns of this situation.

Upon arrival in the Czech Republic each student shall register (check in) as a government scholarship holder, i.e. s/he shall fill in his/her Personal Information Sheet and shall receive a student number. All government scholarship holders are registered by a pertinent employee of the International Student Office of the Institute for Language and Preparatory Studies of Charles University (see section Arrival of Scholarship Holders Admitted to Study in the Czech Language). If a student has not registered at the International Student Office, the registration shall be done by an employee of the pertinent university who is in charge of enrolment.

The student shall also present a medical certificate of his/her current state of health, with an official translation into English or Czech, unless the certificate is issued directly in English /Czech (Annex No. 5). The certificate must not be older than 3 months before the date of arrival in the Czech Republic.

If the student holds a long-term visa for the purpose of study, he/she is obliged to fulfil the registration duty upon arrival, announcing his/her arrival in person to the relevant Alien Police Department within 3 working days from entering the territory of the Czech Republic (this does not apply if the aforementioned duty has already been accomplished by the accommodation provider). Students who hold long-term residence permits for the purpose of study and enter the territory of the Czech Republic using the entry visa (so called D/VR) are obliged to present themselves at the appropriate office of the Department of Asylum and Immigration Policy of the Ministry of the Interior (designated according to the place of residence in the Czech Republic) within 30 calendar days from the date of entry in the territory of the Czech Republic, where their biometric data, i.e. their face scan and fingerprints, will be collected for a subsequently issued residence permit card.

Before departing for the Czech Republic, students should take into account the Central European climate and bring adequate clothing. Temperatures in winter (December-March) may drop to -20 °C (-4 °F).

Upon arrival in the Czech Republic students should count on initial financial costs from their own funds of approximately CZK 5,000 to CZK 8,000 for administrative fees associated with studies, public transport, or other costs related to adapting to a new environment.

Arrival of Scholarship Holders Admitted to Studies in the Czech Language

Government scholarship holders admitted to study at the Institute for Language and Preparatory Studies of Charles University shall travel to the International Student Office at their own cost after they arrive in the Czech Republic. The International Student Office is a centre established by the Institute for Language and Preparatory Studies that is open at the time scheduled for student arrival and that provides assistance to government scholarship holders upon their arrival in the Czech Republic.

During the scheduled student arrival period the International Student Office is in operation 24 hours a day, 7 days a week. Students are given all the help they need, receive further instructions and information and assistance with arranging transportation to the pertinent Study Centre of the Institute for Language and Preparatory Studies located outside of Prague, with their registration and with their statutory obligation to register in the Czech Republic.

Each student shall notify at least 5 working days in advance an official of the International Student Office of the date and approximate time of his/her scheduled arrival in the Czech Republic by

phone: +420 724 076 495 or by e-mail: tranzit@ujop.cuni.cz. The International Student Office has its seat at the Hotel Krystal, José Martího 2/407, 162 00 Praha 6 – Veleslavín, Study department, door No. 191.

Arrival of Scholarship Holders Admitted to Studies in the English Language Who Immediately Commence Their Studies

Upon arrival in the Czech Republic at the International Student Office, government scholarship holders are required to travel at their own cost to the seat of the university where they have been admitted to study, to accommodate themselves at the address laid down in the Decision, and to enrol for studies at the pertinent university/faculty where the study programme for which they have been granted the scholarship is provided. The students may also make use of further services provided by the International Student Office (e.g. registration, accommodation – usually for one night – upon arrival in the Czech Republic before they travel to the seat of the university) if they request those services well in advance at the following e-mail addresses: vladni.stipendia@dzs.cz and tranzit@ujop.cuni.cz.

6) Language and Preparatory Studies

Before commencing a specific study programme at a university in the Czech language, applicants are granted a scholarship for a one-year-long study in a prep year at the Institute for Language and Preparatory Studies of Charles University.

In the course of their language and preparatory studies students shall make arrangements to have their foreign education recognised (bachelor's study programme), submit an application to study at a university (according to the chosen field of study at the time of applying for the scholarship) and go through the admission procedure for the on-site mode of study of follow-up master's study programme at a university.

Upon admission to a university, the student is obliged to submit without delay to the Czech National Agency for International Education and Research (Dům zahraniční spolupráce), through the Institute for Language and Preparatory Studies, an application to issue a decision on granting the scholarship to support studies in the follow-up Master's study programme to which the student has been admitted. The scholarship holder shall supplement the application form with a certificate proving completion of a one-year language and preparatory studies course for the study at universities and a Confirmation of admission to study the relevant follow-up Master's study programme. If the student does not provide the required certificate, a B2 level Czech Language Certificate Exam (CCE) pursuant to the Common European Framework of Reference shall also be accepted. An incomplete application form shall be disregarded. On the basis of a complete application form a Decision on Granting the Scholarship shall be issued to the student to support his/her studies of a specific field of study in a specific study programme for a regular period of study.

7) Material and Financial Provision for Scholarship Holders

Scholarships of the Government of the Czech Republic are granted upon a Decision of the Ministry of Education, Youth and Sports to support the standard period of study in the Czech language (for Follow-up Master's study programmes) or in the English language (for selected Follow-up Master's and Doctoral study programmes), and to support one-year-long language

and preparatory studies for those scholarship holders who have applied for a scholarship to pursue their studies in the Czech language.

The standard period of study, i.e. the period for which the student is granted a scholarship, is stated in the Decision.

If a student fails to accept a Decision on Granting a Scholarship and fails to confirm its acceptance with his/her signature, the scholarship cannot be paid to him/her.

The scholarship is intended to cover the necessary costs related to staying and studying in the Czech Republic. Currently, it amounts to CZK 16,000 per month for students of follow-up Master's study programme and CZK 24,960 for students of a Doctoral study programme. The amount of the scholarship may be adjusted by the decision of the Ministry of Education, Youth and Sports. The currently valid amount is always stated in the Decision on Granting the Scholarship

Costs of accommodation, food and public transport are covered by scholarship holders from the scholarship under the same conditions that apply to students who are citizens of the Czech Republic.

Should health services exceeding standard care be required by the scholarship holder, s/he shall cover them at his/her own cost (see Chapter 10).

Travel expenses for travelling to the Czech Republic and back to the student's home country after graduation are paid by the foreign national at his/her own cost or by the party that nominated the student to study in the Czech Republic.

If a scholarship holder exceeds the regular period of study and/or the period for which scholarship has been granted to him/her, s/he shall lose the status of a government scholarship holder. Like a citizen of the Czech Republic, s/he shall thereafter be obliged to pay the fees designated by the school for prolonging his/her studies at his/her own cost. After payment of the government scholarship is terminated, the student may stay in the territory of the Czech Republic only at his/her own responsibility if s/he arranges and pays for all the requirements related to obtaining a residence permit to stay in the Czech Republic, his/her study, provision of health services, accommodation and food, etc. at his/her own cost. The same applies if a student interrupts his/her studies.

8) Cessation of Entitlement to Scholarship

A foreign national shall not be entitled to a scholarship granted pursuant to the Ministry of Education, Youth and Sports scholarship programme and payment shall not be made:

- a) During his/her absence from the territory of the Czech Republic if this absence lasts longer than 30 consecutive calendar days and is not part of specific study obligations outside the territory of the Czech Republic or does not fall within the holiday period (starting from the month in which the foreign national has completed the time limit of 30 calendar days of consecutive absence from the territory of the Czech Republic);
- b) During the interruption of his/her studies (starting from the calendar month that follows the month in which the interruption commenced);
- c) After ending his/her studies. If a foreign national duly completes his/her study programme, scholarship payment shall be terminated from the month following the month when the foreign national completed his/her studies. In other cases, scholarship

payment shall be terminated from the first month following the month when his/her studies were ended;

- d) If a foreign national does not enrol in his/her studies within the given time limit (i.e. within 30 calendar days from the date when s/he is to commence his/her studies as stated in the given Decision on Granting a Scholarship);
- e) If a foreign national obtains a permanent residence permit to reside in the Czech Republic (starting from the calendar month that follows the month when the above decision was issued);
- f) In addition, the entitlement to the scholarship shall cease on the day on which another Decision on Granting a Scholarship to the given foreign national (amending the previous Decision) issued by the Ministry of Education, Youth and Sports comes into force and effect, as well as upon his/her own initiative based on a change to the facts that were decisive for the assessment of the original scholarship application or based on the discovery that data stated in the original application and submitted documentation was false;
- g) The entitlement to the scholarship shall be also forfeited if its holder is diagnosed with a contagious disease, listed in Annex No. 5, items a) through c) of these Guidelines, during the initial medical examination performed in compliance with Chapter 10 of these Guidelines;
- h) If a foreign national is not present in the territory of the Czech Republic in a given month for more than 15 calendar days for other than study reasons and if his/her entitlement to the scholarship does not cease pursuant to paragraph a) or b), only a half of the granted monthly scholarship amount shall be paid to him/her in that month.

Scholarship payment shall also be terminated if a foreign national:

- Discontinues his/her studies;
- Is expelled from his/her studies;
- Obtained the Decision on Granting a Scholarship as a result of fraudulent conduct or as a result of stating incorrect data;
- Pursues other activities that are contrary to legal regulations valid in the Czech Republic;
- For reasons, existing on the part of the foreign national, does not undergo the initial medical examination as per Chapter 10 of these Guidelines within a prescribed deadline;
- Does not contract a health insurance policy in compliance with the Act No. 326/1999 Coll, on the Residence of Foreign Nationals in the territory of the Czech Republic, as amended (zákon č. 326/1999 Sb., o pobytu cizinců na území České republiky a o změně některých zákonů) within 60 days from the initial medical examination during which he/she was diagnosed with a serious disease listed in Annex No. 5, items d) through o) of these Guidelines,
- Is a national of the Czech Republic or of a Member State of the European Union;
- Scholarship payment may also be terminated upon a written statement from the rector, dean, relevant vice-dean or other employee of a university authorised by them, stating that the foreign national is not complying with his/her study obligations vis-à-vis the paid scholarship in an adequate or satisfactory manner (e.g. the number of credits gained in a given period/semester is low compared to the standard, participation in tuition is lower than 80%, etc.) or if the scholarship holder fails to comply with the obligation to inform authorized employees of the Czech National Agency for International Education and Research (Dům zahraniční spolupráce) of any facts that may lead to exceeding the standard period of study (see Chapter 11).

If the scholarship payment is terminated, the foreign national ceases to be a participant in the scholarship programme of the Government of the Czech Republic with all the relevant consequences.

9) Residence of Foreign Nationals in the Czech Republic

A foreigner (a scholarship holder) may come to the Czech Republic for the purpose of study, provided that he has applied for a long-term residence permit for the purpose of study or a long-term visa for the purpose of study and his application submitted to the Embassy of the Czech Republic has been granted. An application for long-term residence for the purpose of study may be submitted in the Czech Republic only if the foreigner already resides in the Czech Republic on the basis of a long-term visa for any purpose (except for the long-term visa for the purpose of endurance or seasonal employment or a special work visa) or if the foreigner resides in the Czech Republic on the basis of a long-term residence permit (with the exception of residence permit for the purpose of endurance) or if the foreigner holds a long-term (over 90 days) visa or long-term residence permit issued for the purpose of studying by another EU Member State (except for the United Kingdom, Ireland and Denmark) provided that s/he submits this application as part of his/her authorized stay in the territory.

The government scholarship holder is obliged to submit the “Decision of the Ministry of Education, Youth and Sports on Granting a Scholarship” (in Czech) along with the application for a long-term residence permit/long-term visa for study purposes. This Decision replaces the submission of a document proving the foreign national’s purpose of residence in the Czech Republic, a document proving that s/he has the necessary funds for his/her stay as well as a document proving travel health insurance for the period of his/her stay in the Czech Republic.

Besides the above, the foreign national is also obliged to submit the following documents with the application:

- An original of a valid travel document;
- An original or certified copy of document proving that s/he has accommodation provided for the period of his/her stay in the Czech Republic;
- One photograph;
- A document similar to an extract from the register of criminal records as a basis for assessing that the foreign national has a clean criminal record issued by the state of which s/he is a citizen

and upon request:

- A document similar to a copy of the criminal record issued by the state(s) in which the foreign national resided for a period longer than 6 months in the last 3 years,
- A document proving the fulfilment of measures adopted against spreading an infectious disease from abroad in the Czech Republic.

Further information about the required attachments to an application for a long-term residence permit/long-term visa for study purposes can be provided upon request by the respective Embassy of the Czech Republic. Information in the Czech and English languages is also available on the official information portal for foreigners of the Ministry of the Interior of the Czech Republic at <https://ipc.gov.cz/en/visa-and-residence-permit-types/>.

If the application is granted, the Embassy shall enter a long-term or entry visa in the travel document. A visa issued for the purpose of receipt of a long-term residence permit (provided to

those who apply for a long-term residence permit) entitles its holder to enter and stay in the territory of the Czech Republic for up to 60 days.

Upon arrival in the Czech Republic, the foreign national is obliged to fulfil his/her registration duty, cf. Chapter 5.

A foreign national residing in the Czech Republic is obliged to report a change of his/her place of residence (if such a change of residence is to last longer than 30 days) within 30 days from the day when this change occurred and announce it to the designated office of the Department of Asylum and Migration Policy of the Ministry of the Interior relevant to the place of residence and, at the same time, inform the Czech National Agency for International Education and Research (Department of Bilateral and Multilateral Programmes) of such a change by sending e-mail to vladni.stipendia@dzs.cz. Further duties of a foreign national residing in the Czech Republic may be found on the official information portal for foreigners of the Ministry of the Interior of the Czech Republic at <https://ipc.gov.cz/en/obligations-for-foreigners/>.

10) Terms and Conditions Governing the Provision of Health Services

Costs of health services provided to government scholarship holders are reimbursed by the Ministry of Health in accordance with Section 180j (4) of Act No. 326/1999 Coll., on the Residence of Foreign Nationals in the territory of the Czech Republic, as amended. The health services provider shall send an invoice for provided health services to the Medical Insurance Supervision Department of the Ministry of Health, Palackého náměstí 375/4, 128 01 Prague 2, in order to have them reimbursed.

Government scholarship holders, like the citizens of the Czech Republic, pay, for example, so-called regulatory fees, co-payments for medicines and co-payment in the case of certain medical devices. Government scholarship holders are provided with health services to the same extent and under the same conditions as Czech insured persons (taking into account the exception mentioned in the last paragraph).

After the arrival in the Czech Republic and before commencing their studies (within 30 days from arrival at the latest), government scholarship holders have to undergo an initial medical examination. If this medical examination determines that a government scholarship holder suffers from an infectious or serious disease, the attending physician is obliged to notify the Ministry of Health of this fact.

A person diagnosed with an infectious disease, listed in Annex No. 5, items a) through c), to these Guidelines, during the initial medical examination loses entitlement to the scholarship (cf. item g) of Chapter 8). The Ministry of Health shall however cover urgent care related to the treatment of such infectious disease. The Ministry of Health shall also cover further urgent care deemed necessary during the treatment of the infectious disease concerned, if this care is provided within the period of 60 days from the initial medical examination.

The Ministry of Health shall cover the urgent care related to the treatment of a serious disease listed in Annex No. 5, items d) through o), to these Guidelines which was diagnosed during the initial medical examination of a person. The Ministry of Health shall also cover other urgent care deemed necessary during the treatment of the serious disease concerned, if this care is provided

within the period of 60 days from the initial medical examination. After the 60-day period from the initial medical examination, the Government scholarship-holder is obliged to provide evidence that he/she has contracted health insurance in compliance with the Act No. 326/1999 Coll, on the Residence of Foreign Nationals in the territory of the Czech Republic, as amended.

The student shall lose his/her status of a government scholarship-holder as of the date when scholarship payment is terminated and is obliged to contract a comprehensive health insurance policy with a scope corresponding to the provisions stipulated in the Act No. 326/1999 Coll, on the Residence of Foreign Nationals in the territory of the Czech Republic, as amended.

The Ministry of Health **shall not reimburse health services related to pregnancy, delivery and childcare** to female government scholarship holders. If pregnancy is established in a female government scholarship holder, it is recommended that she should discontinue her studies and return to her homeland for the necessary period of time. If the student decides to continue her studies, it is her duty to effect travel health insurance for herself and her baby in accordance with the provision of Section 180j (5) of Act No. 326/1999 Coll., on the Residence of Foreign Nationals in the territory of the Czech Republic, as amended.

11) Obligations of a Government Scholarship Holder

A foreign national who has been granted a scholarship of the Government of the Czech Republic and who has accepted this scholarship is obliged to abide by the rules laid down in the Guidelines for Granting Scholarships of the Government of the Czech Republic and to follow instructions given by the Ministry of Education, Youth and Sports issued in relation to the Government Scholarship Programme and designated for government scholarship holders.

A government scholarship holder is furthermore obliged to:

- Fully concentrate on the study programme for which the scholarship of the Government of the Czech Republic was granted, so as to complete his/her studies within the standard period of study;
- Comply with legal regulations valid in the Czech Republic as well as regulations of the university where s/he pursues his/her studies;
- Immediately inform an employee of the Department of Bilateral and Multilateral Programmes of the Czech National Agency for International Education and Research about the following:
 - Changes that have taken place in information stated in the Decision on Granting a Scholarship or that are essential with regard to pursuing studies with a scholarship of the Government of the Czech Republic;
 - Facts that may lead to exceeding the regular period of study (e.g. repetition of a year, study distribution, individual study plan, long illness or serious personal problems, etc.);
 - Problems, difficulties and shortcomings related to the Government Scholarship Programme;
- Share experience and help others, in particular new government scholarship holders, whenever needed;
- Prepare a final report upon ending his/her studies (on any ground) following an e-mail request to do so that contains a link to an online form (Annex No. 6);
- Return to the country of origin after ending his/her studies;

- Develop the knowledge, experience and friendships gained during his/her studies in the Czech Republic throughout his/her life and apply his/her learning in practice for the benefit of his/her country.

12) Useful Information and Contacts

Information about studying at universities in the Czech Republic: <https://www.studyin.cz/>

Information on the entry and residence of foreign nationals in the territory of the Czech Republic: <https://ipc.gov.cz/en/>

Ministry of Foreign Affairs: Loretánské nám. 5, 118 00 Praha 1, <https://mzv.gov.cz/>

Ministry of Education, Youth and Sports: Karmelitská 529/5, 118 12 Praha 1, <https://msmt.gov.cz/>

Ministry of Health: Palackého nám. 375/4, 128 01 Praha 2, <https://mzd.gov.cz/>

Czech National Agency for International Education and Research: Na Poříčí 1035/4, 110 00 Praha 1, <https://www.dzs.cz/>, vladni.stipendia@dzs.cz

Institute for Language and Preparatory Studies: Vratislavova 10, 128 00 Praha 2
Study centre Poděbrady: Jana Opletala 77, 290 36 Poděbrady

International Student Office: Hotel Krystal, José Martího 2/407, 162 00 Praha 6, tranzit@ujop.cuni.cz, +420 724 076 495

Problems with filling in the electronic application form: registr@dzs.cz

Annexes 1-4 are mandatory annexes to the scholarship application, **Annex 5** is submitted upon commencement of studies, **Annex 6** after completion of studies.

D e c l a r a t i o n

about the Acceptance of the Terms and Conditions Governing the Granting of Scholarships
of the Government of the Czech Republic

I.....country.....date of birth.....

as an applicant for a scholarship of the Government of the Czech Republic, hereby represent that I have received and carefully read the Guidelines for Granting Scholarships of the Government of the Czech Republic ("Guidelines"), that I accept the terms and conditions stated in the above Guidelines and that I shall abide by them if I am granted a scholarship upon a Decision of the Ministry of Education, Youth and Sports of the Czech Republic and accept this scholarship.

I am fully aware of the fact that if I fail to meet the terms and conditions stipulated by the Guidelines, the Ministry of Education, Youth and Sports shall terminate scholarship payment. Upon termination of scholarship payment, I shall hereby lose the status of a government scholarship holder and shall be obliged to leave the territory of the Czech Republic.

I am furthermore aware of the fact that the Czech Republic shall not cover expenses related to my travel to the Czech Republic and back to my home country upon the completion of my studies, and it shall therefore be my duty to cover those expenses either from my own funds or with the assistance of the government or organisation that sends me to the Czech Republic to pursue my studies.

Done at.....on.....

.....

Signature of the scholarship applicant

On behalf of the Embassy of the Czech Republic received by

D e c l a r a t i o n

about the Acceptance of the Terms and Conditions Governing the Provision of Health Services

I.....country.....date of birth.....

as an applicant for a scholarship of the Government of the Czech Republic, hereby represent that I have carefully read the terms and conditions for the provision of health services in the Guidelines for Granting Scholarships of the Government of the Czech Republic, and that I accept the above terms and conditions if I am granted the scholarship upon a Decision of the Ministry of Education, Youth and Sports of the Czech Republic and accept this scholarship.

I am fully aware of the fact that I lose my entitlement to the scholarship and the Ministry of Education, Youth and Sports shall terminate the scholarship payment if I fail to abide by the stipulated obligations and statutory obligations, or if I am diagnosed with an infectious disease listed in Annex No. 5, items a) through c), during the initial medical examination.

Upon termination of scholarship payment, I shall hereby lose the status of a government scholarship holder and shall be obliged to leave the territory of the Czech Republic.

I note that my personal data related to my person will be provided to the Ministry of Health by the health services provider in order to reimburse the health services that have been provided to me. I am aware of the fact that the above data include my name, date of birth, student number, name of my home country, date of treatment or examination (or date of hospital admission and discharge in the case of inpatient care), names and codes of performed treatments, diagnosis and medical report. I note that the Ministry of Health will process the above data in order to reimburse provided health services. I note that if I am diagnosed with an infectious disease listed in Annex No. 5, items a) through c), during the initial medical examination, information to the extent necessary for terminating the payment of the scholarship will be provided to the Ministry of Education, Youth and Sports. I note that the Ministry of Health will store my personal data even after I complete my studies as part of the scholarship of the Government of the Czech Republic for the necessary period of time.

Done at.....on.....

.....

Signature of the scholarship applicant

On behalf of the Embassy of the Czech Republic received by

A f f i r m a t i o n

on Return to the Country of Origin upon Completion of Studies

I.....country.....date of birth.....

as an applicant for a scholarship of the Government of the Czech Republic, hereby affirm that if I am granted the scholarship upon a Decision of the Ministry of Education, Youth and Sports of the Czech Republic and accept this scholarship, I shall fully focus on my studies during the whole period for which I am granted the scholarship of the Government of the Czech Republic, and that I shall return to my home country immediately upon completing my studies, and/or after the time limit for scholarship payment has elapsed, and/or after I lose the status of a government scholarship holder on grounds stipulated by the Guidelines, and/or upon termination of scholarship payment upon a Decision of the Ministry of Education, Youth and Sports.

Done at.....on.....

.....

Signature of the scholarship applicant

On behalf of the Embassy of the Czech Republic received by

**Ministry of Education, Youth and Sports of the Czech Republic
Department of International Relations and the European Union
Karmelitská 529/5, 118 12 Praha 1, tel.: +420 234 811 111**

INITIAL MEDICAL CERTIFICATE

Name and surname of the applicant:

Date of birth:

Address:

- 1) Is the applicant's health – at the time this medical certificate is issued – such that it will not deteriorate in relation to intensive studies abroad?

- 2) Has the applicant suffered/Does the applicant currently suffer from any of the diseases given below? If so, please indicate the exact diagnosis, period and development of the disease.
 - a) Tuberculosis – please state the results of chest X-rays no more than 6 months old*

 - b) Typhoid fever (including bacillus carriage) – if yes, please state when bacilli-carriage tests were performed and what their result was

 - c) sexually transmitted infections, including infections transmitted mainly through sexual contact (at all stages, and also leprosy, plague, trachoma, parasitic diseases, paratyphoid, cholera, poliomyelitis, diphtheria, shigellosis

 - d) Mental disorders

 - e) Severe cardiovascular system diseases, including heart disease

- f) Severe respiratory system diseases, including chronic pulmonary disease
- g) Severe gastrointestinal system diseases, including liver disease
- h) Severe urinary and reproductive systems diseases
- i) Any other diseases that require systematic medical monitoring or treatment (e.g. diabetes mellitus, attacks or seizures, neoplasms, etc.)
- j) Other remarks by the medical doctor:

Date:

Signature of the medical doctor:

Name of the medical doctor:

Address:

Stamp of the medical doctor:

*) Please write down the results in words and do not enclose X-rays!

**Ministry of Education, Youth and Sports of the Czech Republic
Department of International Relations and the European Union
Karmelitská 529/5, 118 12 Praha 1, tel.: +420 234 811 111**

COMPREHENSIVE MEDICAL CERTIFICATE

Name and surname of the applicant:

Date of birth:

Address:

- 1) Is the applicant's health – at the time this medical certificate is issued – such that it will not deteriorate in relation to intensive studies abroad?

- 2) Has the applicant suffered/Does the applicant currently suffer from any of the diseases given below? If so, please indicate the exact diagnosis, period and development of the disease.
 - a) Tuberculosis – please state the results of chest X-rays no more than 6 months old *

 - b) Typhoid fever (including bacillus carriage) – if yes, please state when bacilli-carriage tests were performed and what their result was

 - c) sexually transmitted infections, including infections transmitted mainly through sexual contact (at all stages), and also leprosy, plague, trachoma, parasitic diseases, paratyphoid, cholera, poliomyelitis, diphtheria, shigellosis

 - d) Mental disorders

 - e) Severe cardiovascular system diseases, including heart disease

 - f) Severe respiratory system diseases, including chronic pulmonary disease

- g) Severe gastrointestinal system diseases, including liver disease
- h) Severe urinary and reproductive systems diseases
- i) Haematological diseases
- j) Rheumatic diseases
- k) Neuromuscular diseases
- l) Post-transplantation conditions
- m) Inborn metabolic disorders
- n) Rare diseases
- o) Other disease(s) requiring continuous medical care or treatment (e.g. diabetes mellitus, seizure disorders, neoplasms etc.).
- p) Other notes of the attending physician:

Date:

Signature of the medical doctor:

Name of the medical doctor:

Address:

Stamp of the medical doctor:

*) Please write down the results in words and do not enclose X-rays!

Student No./Kmenové číslo:

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Final Report of a Government Scholarship Holder
Závěrečná zpráva stipendisty vlády České republiky
(to be filled in on-line only in Czech or in English)
(vyplňuje se on-line pouze v českém nebo anglickém jazyce)

Name / Jméno:		
Country / Země:		
University / Veřejná vysoká škola:		
Faculty / Fakulta:		
Studies / Studium:		
☐ Bachelor's / bakalářské	☐ Master's / magisterské	☐ Follow-up Master's / navazující magisterské
☐ Doctoral / doktorské		
Language of studies / Jazyk studia:		
☐ Czech / český	☐ English / anglický	
Study programme / Studijní program:		
Field of study / Obor studia:		
Mode of studies completion / Způsob ukončení studia:		
☐ Graduated / absolvoval	On / dne:	Attained title / dosažený titul:
☐ Discontinued / zanechal studia	On / dne:	Reason / důvod:
☐ Expelled / vyloučen	On / dne:	Reason / důvod:
1. Where did you obtain the information about the government scholarship programme? / Kde jste získal/a informace o programu vládních stipendií?		
2. What motivated you to study in the Czech Republic? / Co Vás motivovalo studovat v České republice?		

3. Can you describe your language preparation before you started your studies at a university / Jak probíhala Vaše jazyková příprava před studiem na veřejné vysoké škole?		
4. Where did you stay during your studies (dormitory/flat)? / Kde jste během studijního pobytu bydlel/a (kolej/byt)?		
5. What was the price of your accommodation (in CZK per month)? / Cena Vašeho ubytování (v Kč měsíčně).		
6. Were you satisfied with your accommodation (in terms of equipment and/or services)? / Byl/a jste s ubytováním (vybavenost, služby) spokojen/a?		
7. Did you receive any medical treatment? / Měl/a jste zkušenosti s lékařským ošetřením?		
8. Did you experience any problems with the provision and/or reimbursement of healthcare? / Vyskytly se nějaké problémy s poskytnutím nebo úhradou zdravotní péče?		
9. What was the amount of your scholarship (in CZK per month)? / Jaká byla výše Vašeho stipendia (v Kč měsíčně)?		
10. What other resources did you use to fund your studies? / Jakých dalších zdrojů jste využil/a k financování studia?		
11. What was your average monthly expenditure during your study stay? (in CZK per month) / Jaké byly Vaše průměrné měsíční výdaje během pobytu? (v Kč měsíčně)		
Of which / z toho:		
Food / stravování:	Accommodation / ubytování:	Study aids / studijní pomůcky:
12. Did you pay any fees to the university? If so, could you describe them? / Platil/a jste škole nějaké poplatky? Pokud ano, jaké?		
13. How did the recognition of your previous foreign studies go? Did you face any problems? If so, could you describe them? / Jak probíhalo uznání zahraničního vzdělání? Musel/a jste v souvislosti s tím čelit nějakým problémům? Jakým?		
14. What were the benefits of your studies in the Czech Republic? What do you see as the greatest benefit? / Co Vám studium v ČR dalo? Co považujete za největší přínos?		

15. How would you like to apply in practice your knowledge and experience obtained during your studies in the Czech Republic? / Jak hodláte znalosti a zkušenosti nabyté při studiu v České republice uplatnit?		
16. Do you already have a specific job offer? If so, could you describe it? / Máte již konkrétní nabídku zaměstnání? Pokud ano, uveďte jakou.		
17. What are your study/work/personal plans for the nearest future? / Jaké jsou Vaše nejbližší studijní/pracovní/osobní plány?		
18. Did you encounter any serious difficulties during your studies in the Czech Republic? If so, could you describe them? / Setkal/a jste se během studia v České republice s nějakými závažnými problémy? Jakými?		
19. Do you have any recommendations for your followers, i. e. other government scholarship holders? If so, could you write them down? / Máte nějaká doporučení pro Vaše následovníky – vládní stipendisty? Jaká?		
20. Do you have any comments or ideas about the Government Scholarship Programme? / Uveďte Vaše připomínky a nápady k fungování programu stipendií vlády České republiky:		
21. Please write down your address and e-mail, so that the Embassy of the Czech Republic in your country of origin can reach you. / Uveďte Vaši adresu a e-mail pro kontakt se zastupitelským úřadem České republiky ve Vaší zemi původu.		
Street address / Ulice, č. p.:	City / Město:	
Postcode / PSČ:	Country / Stát:	
Personal e-mail / Osobní e-mail:	Tel.:	
In / V:	Date / Dne:	Signature / Podpis: